

Minor Variations: The process

The Licensing Act 2003 makes provision for a simplified variation process.

Under normal circumstances, a full variation would have been a requirement, but this will take at least 28 days and may trigger a hearing if objections are received.

Simple changes to a premises licence can however utilise the minor variation process. Minor variations are consulted on for 10 working days and there is no right to refer the application to a licensing committee. However, the licensing authority can reject the application and insist on a full variation application if the licensing objections are likely to be offended.



The licensing authority **will consult with any responsible authority they consider relevant** to the application made.



The **consultation will last for 10 working days** after which time the licensing authority have 5 further working days to make a decision.



The **application will be determined to promote the licensing objectives** & will be rejected if the objectives are offended.



There **is no right to refer the application to a licensing sub-committee**.



If the application is rejected, the only **alternative would be for a full variation application** to be submitted.



There is **no need to advertise the application** apart from a white printed notice to be displayed at the premises.

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